



iPod touch

Made Simple

Martin Trautschold | Gary Mazo



Apress®

Day in the Life of an iPod touch User

(continued)

9:35 AM	My iPod touch automatically connects to my stereo Bluetooth in the car so I can enjoy a lecture from Boston University I downloaded from iTunes University.	Bluetooth – Ch. 24 iTunes app – Ch. 19
10:00 AM	My meeting is at a coffee shop with free Wi-Fi so I do a quick FaceTime video chat with my friend who also has an iPod touch. I still have time so I reply to a few emails in the Mail app while waiting for my colleague. I speed my typing because the suggested words are spoken out loud to me by the iPod touch.	Wi-Fi – Ch. 5 FaceTime – Ch. 13 Email – Ch. 14 Typing Tips – Ch. 2
10:10 AM	My colleague is a little late so I check out the latest from my friends on Facebook , Twitter and LinkedIn .	Social Networking – Ch. 22
10:20 AM	My meeting finally starts and I find out I have to fly to London to visit an important prospect. I use the Kayak app to find the best fares. Then, I login to Orbitz.com on Safari to book my flights.	Safari – Ch. 12 App Store – Ch. 20
10:30 AM	I use my Skype app to place a call to James, my prospective client, in London to discuss the upcoming meeting.	Skype – Ch. 13
10:35 AM	I receive an email message from James in London so I add him as a new Contacts entry for easy access during my trip.	Email – Ch. 14 Contacts – Ch. 15
10:40 AM	I add London to my Weather and Accu Weather apps and see that it will be quite rainy. I better get that rain gear packed!	App Store – Ch. 20
11:55 AM	I'm a little early to lunch, so I play some Angry Birds .	Games – Ch. 21
12:15 PM	With the beautiful Retina display on the iPod touch I share some recent shots of my client's artwork using the Photos app.	Photos – Ch. 17
1:15 PM	I have a few minutes after lunch and decide to put some of my favorite icons on the Bottom Dock, add a new folder for icons, and change my wallpaper to my client's most recent artwork.	Move Icons – Ch. 6 Wallpaper – Ch. 7
3:00 PM	I snap a picture of my Starbucks receipt and upload it to my Evernote app. I can later search for "Starbucks" to find this receipt since Evernote changes text in pictures into readable, searchable text.	Notes – Ch. 23
5:00 PM	I rent a movie from iTunes and buy a new book from iBooks to read on the airplane, then head to the airport.	iTunes app – Ch. 19 iBooks – Ch. 11
9:00 PM	Sitting back in my seat on the flight, I first read a few chapters in iBooks and then watch my newly rented movie.	View Videos – Ch. 10 iBooks – Ch. 11

iPod touch Made Simple



**Martin Trautschold
and
Gary Mazo**

Apress®

iPod touch Made Simple

Copyright © 2010 by Martin Trautschold and Gary Mazo

All rights reserved. No part of this work may be reproduced or transmitted in any form or by any means, electronic or mechanical, including photocopying, recording, or by any information storage or retrieval system, without the prior written permission of the copyright owner and the publisher.

ISBN-13 (pbk): 978-1-4302-3195-0

ISBN-10 (electronic): 1-4302-3195-5

Printed and bound in the United States of America 9 8 7 6 5 4 3 2 1

Trademarked names, logos, and images may appear in this book. Rather than use a trademark symbol with every occurrence of a trademarked name, logo, or image we use the names, logos, and images only in an editorial fashion and to the benefit of the trademark owner, with no intention of infringement of the trademark.

The use in this publication of trade names, trademarks, service marks, and similar terms, even if they are not identified as such, is not to be taken as an expression of opinion as to whether or not they are subject to proprietary rights.

President and Publisher: Paul Manning

Lead Editor: Steve Anglin

Development Editor: James Markham

Editorial Board: Steve Anglin, Mark Beckner, Ewan Buckingham, Gary Cornell, Jonathan Gennick,

Jonathan Hassell, Michelle Lowman, Matthew Moodie, Duncan Parkes, Jeffrey Pepper, Frank

Pohlmann, Douglas Pundick, Ben Renow-Clarke, Dominic Shakeshaft, Matt Wade, Tom Welsh

Coordinating Editor: Laurin Becker

Copy Editor: Mary Behr, Mary Ann Fugate, Patrick Meador, Sharon Terdeman

Compositor: MacPS, LLC

Indexer: BIM Indexing & Proofreading Services

Cover Designer: Anna Ishchenko

Distributed to the book trade worldwide by Springer Science+Business Media, LLC., 233 Spring Street, 6th Floor, New York, NY 10013. Phone 1-800-SPRINGER, fax (201) 348-4505, e-mail orders-ny@springer-sbm.com, or visit www.springeronline.com.

For information on translations, please e-mail rights@apress.com, or visit www.apress.com.

Apress and friends of ED books may be purchased in bulk for academic, corporate, or promotional use. eBook versions and licenses are also available for most titles. For more information, reference our Special Bulk Sales–eBook Licensing web page at www.apress.com/info/bulksales.

The information in this book is distributed on an “as is” basis, without warranty. Although every precaution has been taken in the preparation of this work, neither the author(s) nor Apress shall have any liability to any person or entity with respect to any loss or damage caused or alleged to be caused directly or indirectly by the information contained in this work.

Contents at a Glance

■ Contents at a Glance.....	iv
■ Contents	vi
■ About the Authors	xxii
■ About the Technical Reviewer	xxiii
■ Acknowledgments.....	xxiv
Part I: Quick Start Guide	1
■ Getting Around Quickly.....	3
Part II: Introduction	27
■ Introduction.....	29
Part III: You and Your iPod touch	29
■ Chapter 1: Getting Started	31
■ Chapter 2: Typing Tips, Copy/Paste, and Search.....	57
■ Chapter 3: Sync Your iPod touch with iTunes	85
■ Chapter 4: Other Sync Methods.....	127
■ Chapter 5: Wi-Fi Connectivity	163
■ Chapter 6: Organize Your iPod touch Icons and Folders	175
■ Chapter 7: Personalize and Secure Your iPod touch	185
■ Chapter 8: Multitasking and Voice Control.....	201
■ Chapter 9: Playing Music	209
■ Chapter 10: Viewing Videos, TV Shows, and More	239
■ Chapter 11: iBooks and E-Books	261
■ Chapter 12: Surfing the Web with Safari	281
■ Chapter 13: FaceTime Video Messaging and Skype	303
■ Chapter 14: Email on Your iPod touch.....	317

■ Chapter 15: Working with Contacts.....	359
■ Chapter 16: Your Calendar	377
■ Chapter 17: iPod touch Photography.....	397
■ Chapter 18: Recording and Editing Videos	417
■ Chapter 19: iTunes on Your iPod touch	425
■ Chapter 20: The Amazing App Store.....	445
■ Chapter 21: Games and Fun	463
■ Chapter 22: Social Networking.....	481
■ Chapter 23: Eliminate Your Paper Notes	503
■ Chapter 24: Bluetooth on the iPod touch.....	523
■ Chapter 25: Utilities: Clock, Calculator, and Weather	531
■ Chapter 26: New Media: Reading Newspapers, Magazines, and More	551
■ Chapter 27: Find Your Way with Maps	569
■ Chapter 28: Troubleshooting	589
Part IV: iPod touch's Soulmate: iTunes.....	607
■ Chapter 29: Your iTunes User Guide.....	609
■ Index.....	661

Contents

■ Contents at a Glance	iv
■ Contents	vi
■ About the Authors	xxii
■ About the Technical Reviewer	xxiii
■ Acknowledgments	xxiv
Part I: Quick Start Guide	1
■ Getting Around Quickly	3
Learning Your Way Around	4
Keys, Buttons, and Switches	4
Switching Apps (Multitasking)	5
Music Controls and Portrait Screen Rotation Lock	6
Starting Apps and Using Soft Keys	6
Menus, Submenus, and Switches.....	8
Reading the Wi-Fi Connectivity Status Icons	8
Touch Screen Gestures.....	9
Tapping and Flicking.....	10
Swiping.....	11
Scrolling.....	12
Double-Tapping	13
Pinching	14
App Reference Tables.....	14
Getting Started.....	15
Staying Connected and Organized	16
Being Entertained	17
Staying Informed.....	19
Networking Socially	20
Being Productive.....	21

Part II: Introduction 23

■ **Introduction 25**

- Congratulations on Your New iPod touch!25
- How This Book Is Organized27
- Quickly Locating Tips, Cautions, and Notes.....28
- Free iPod touch Email Tips28

Part III: You and Your iPod touch 29

■ **Chapter 1: Getting Started 31**

- Getting to Know Your iPod touch31
 - What’s in the Box.....31
 - Charging Your iPod touch, and Battery Life Tips33
- iTunes and Your iPod touch37
 - Do You Need to Activate Your iPod touch?37
 - Slide to Unlock and Your Home Screen37
 - Install or Upgrade iTunes on Your Computer38
 - Connecting Your iPod touch to iTunes the First Time39
 - Start iTunes.....39
 - Registering or Activating Your iPod touch the First Time40
 - Apple’s MobileMe Sync Service.....42
 - Set Up Your iPod touch42
 - Setup Complete: The iPod touch Summary Screen45
- Maintaining Your iPod touch45
 - Cleaning Your iPod touch Screen.....45
 - Cases and Protective Covers for Your iPod touch.....46
 - Where to Buy Covers.....46
 - What to Buy47
- iPod touch Basics48
 - Powering On/Off and Sleep/Wake.....48
 - Moving Around Inside Apps and the Settings Screens49
 - The Home Button50
 - Multitask by Double-Clicking the Home Button51
 - Volume Keys for Ringer and Audio/Video Playback52
 - Locking Your Screen in Portrait (Vertical) Orientation52
 - Adjust or Disable the Auto-Lock Time-Out Feature53
 - Adjusting the Date, Time, Time Zone, and 24-Hour Format.....53
 - Adjusting the Brightness.....55

■ **Chapter 2: Typing Tips, Copy/Paste, and Search..... 57**

- Keyboards on Your iPod touch57
 - Typing on the Screen with Two Thumbs.....57
 - Saving Time with Auto-Correction58
- Spell Checker61
- Accessibility Options.....62
 - Getting Your iPod touch to Speak To You (VoiceOver)62
 - Using Zoom to Magnify the Entire Screen.....63
 - White on Black.....64
 - Triple-Click Home Button Options.....65

Magnifying Glass for Editing Text/Placing the Cursor	66
Typing Numbers and Symbols	67
Touch and Slide Trick	68
Press and Hold to Type More Symbols	69
Caps Lock	70
Quickly Deleting or Changing Text.....	70
Keyboard Options and Settings.....	71
Auto-Capitalization.....	71
Auto-Correction ON/OFF	71
Check Spelling	71
Enable Caps Lock.....	72
“.” Shortcut.....	72
Typing In Other Languages—International Keyboards	72
Adding a New International Keyboard	72
Editing, Reordering, or Deleting Keyboards	73
Copy and Paste	75
Selecting Text with Double-Tap.....	75
Selecting Text with Two-Finger Touch	76
Selecting Non-Editable Text with Touch and Hold.....	77
Cut or Copy the Text.....	78
Jumping Between Apps/App Switching/Multitasking.....	78
Pasting the Text.....	79
Pasting Text or an Image into Another App	80
Shake to Undo Paste or Typing.....	80
Find What You Need with Spotlight Search	81
Using Spotlight Search	81
Search Web or Search Wikipedia.....	83
Customizing Spotlight Search.....	83
■ Chapter 3: Sync Your iPod touch with iTunes	85
Before You Set Up Your iTunes Sync	85
Prerequisites.....	86
Can You Sync iTunes with an iPhone or iPad <i>and</i> Your iPod touch?.....	86
There Are Other Sync Options (MobileMe and Exchange/Google)—Should You Use iTunes?.....	86
Wireless Sync vs. iTunes Desktop Sync	87
Setting Up Your iTunes Sync.....	87
The iPod touch Summary Screen (Manually Manage Music, Update, Restore, and More).....	87
Getting to the Sync Setup Screen (Info Tab).....	89
Sync Your Contacts and Calendars	89
Syncing Email Accounts, Browser Bookmarks, and Notes	92
Syncing Your iPod touch with iTunes	93
Keeping Track of the Sync	93
Handling Sync Conflicts	93
Cancelling a Sync in Progress	95
Why Might You Not Want to Use iTunes Automatic Sync?	95
Manually Stopping the Auto Sync Before It Starts	96
Turning Off the Auto Sync Permanently.....	96
Getting a Clean Start with the Sync	97
Apps: Syncing and Managing Them	99

Syncing Apps in iTunes.....	99
Moving Apps, Working with Folders, or Deleting App Icons	101
Removing or Reinstalling Apps	102
Getting Downloaded Items into iTunes to Sync Them	102
File Sharing (File Transfer) Between Your iPod touch and Your Computer.....	104
Copying Files from Your Computer to Your iPod touch	105
Copying Files from Your iPod touch to Your Computer	105
Syncing Media and More	107
Keeping an Eye on Capacity (Available Space)	107
Syncing Ringtones	107
Syncing Music.....	108
Syncing Movies.....	109
Syncing TV Shows	110
Syncing Podcasts.....	111
Syncing iTunes U	113
Syncing iBooks, PDF files, and Audiobooks.....	115
Syncing Photos	117
How to Know What Is New or Unplayed in iTunes	118
Manually Transferring Music, Movies, Podcasts, and More on Your iPod touch (Drag-and-Drop Method)	119
Troubleshooting iTunes and the Sync.....	121
Check Out the Apple Knowledgebase for Helpful Articles	121
iTunes Locked Up and Will Not Respond (Windows Computer)	122
iTunes Locked Up and Will Not Respond (Mac Computer).....	123
Updating Your iPod touch Operating System	123
■ Chapter 4: Other Sync Methods	127
Wireless Sync of Your Google or Exchange Information.....	127
Why Do We Say Google/Exchange?	128
If You Want a Google Account, Create One	128
Setting Up Your Google or Exchange Account on Your iPod touch	129
Editing or Deleting Your Google or Exchange Account	133
Working with Google or Exchange Data on Your iPod touch.....	135
Wireless Sync Using the MobileMe Service.....	143
Signing Up for the MobileMe Service (PC or Mac)	144
Setting Up MobileMe on Your Mac.....	146
Setting Up MobileMe on Your Windows PC.....	149
Multiple Ways to Access MobileMe	150
A Quick Tour of the MobileMe Web Site	151
Setting Up Your iPod touch to Access Your MobileMe Account.....	155
Using MobileMe After Setup	156
Canceling Your MobileMe Account	160
■ Chapter 5: Wi-Fi Connectivity	163
What Can I Do When I'm Connected to a Wi-Fi Network?.....	163
Wi-Fi Connections.	163
Connecting to a Wi-Fi Network.....	164
Connecting at a Public Wi-Fi Hotspot with Web Login.....	165
Secure Wi-Fi Networks—Entering a Password.....	166
Switching to a Different Wi-Fi Network	167

Verifying Your Wi-Fi Connection	167
Advanced Wi-Fi Options (Hidden or Undiscoverable Networks)	168
Why Can't I See the Wi-Fi Network I Want to Join?	168
Reconnecting to Previously Joined Wi-Fi Networks	169
Flying on an Airplane: Airplane Mode	171
VPN Connection Set Up on Your iPod touch.....	172
Knowing When You Are Connected to a VPN Network.....	174
Switching VPN Networks	174
■ Chapter 6: Organize Your iPod touch Icons and Folders	175
Moving Icons to the Bottom Dock—Docking Them	176
Starting the Move	176
Moving Icons to a Different Page.....	178
Deleting Icons	179
Resetting All Your Icon Locations (Factory Defaults)	180
Working with Folders	181
Creating a Folder	182
Moving Folders	183
■ Chapter 7: Personalize and Secure Your iPod touch	185
Changing Your Lock Screen and Home Screen Wallpapers.....	185
Changing Wallpaper from Your Settings App.....	186
Using Any Photo as Wallpaper	189
Downloading Great Wallpaper from Free Apps.....	189
Downloading Wallpapers from an App.....	190
Using Your Newly Downloaded Wallpaper	191
Adjusting Sounds on Your iPod touch	191
Keyboard Options.....	193
How to Secure Your iPod touch with a Passcode	193
Setting a Simple Four-Digit Passcode	193
Setting a More Complex Password.....	194
Passcode Options: Change Time-Out, Adjusting Passcode Options	195
Setting Restrictions.....	196
Restricting Apps.....	196
Restricting Content	197
■ Chapter 8: Multitasking and Voice Control.....	201
Multitasking or App Switching.....	201
How to Jump Between Apps.....	202
How to Close Apps from the App Switcher	203
iPod Controls and Screen Portrait Orientation Lock.....	204
Voice Control.....	205
List of Voice Commands	205
Changing the Language for Voice Control.....	207
■ Chapter 9: Playing Music	209
Your iPod touch as a Music Player.....	209
The Music App	210
Playlists View	212
Creating Playlists on the iPod touch	213
Searching for Music.....	216

Changing the View in the Music App	217
Artists View	217
Songs View	218
Albums View	218
Genres	219
Composers	220
Viewing Songs in an Album	220
Navigating with Cover Flow	221
Playing Your Music	223
Pausing and Playing	223
To Play the Previous or Next Song	224
Adjusting the Volume	224
Double-Click the Home Button for iPod Controls	225
Repeating, Shuffling, Moving around in a Song	226
Moving to Another Part of a Song	227
Repeat One Song or All Songs	227
Shuffle	227
Genius	228
Now Playing	230
Viewing Other Songs on the Album	230
Adjusting Music Settings	231
Using Sound Check (Auto Volume Adjust)	231
EQ (Sound Equalizer Setting)	232
Volume Limit (Safely Listen to Music at a Reasonable Level)	232
Showing Music Controls When Your iPod touch is Locked	233
Listening to Free Internet Radio (Pandora)	233
Getting Started with Pandora	234
Pandora's Main Screen	235
Thumbs Up or Thumbs Down in Pandora	236
Pandora's Menu	237
Creating a New Station in Pandora	237
Adjusting Pandora's Settings—Your Account, Upgrading, and More	238
■ Chapter 10: Viewing Videos, TV Shows, and More	239
Your iPod touch as a Video Player	239
Loading Videos onto Your iPod touch	240
Watching Videos on the iPod touch	240
Video Categories	240
Playing a Movie	241
To Pause or Access Controls	242
Fast-Forward or Rewind the Video	242
Using the Time Slider Bar	243
Changing the Size of the Video (Widescreen vs. Full Screen)	243
Using the Chapters Feature	244
Viewing the Chapters	244
Watching a TV Show	245
Watching Podcasts	245
Watching Music Videos	246
Video Options	246

Start Playing Option	247
Closed Captioned	247
TV-Out: Widescreen	247
TV Signal	248
Deleting Videos	248
YouTube on your iPod touch	249
Searching for Videos.....	250
Using the Bottom Icons.....	250
Playing Videos.....	252
Video Controls.....	253
Checking and Clearing your History.....	255
Netflix on the iPod touch.....	255
Hulu on the iPod touch.....	257
Chapter 11: iBooks and E-Books	261
Downloading iBooks	262
The iBooks Store.....	262
Using the Search Button	265
Reading iBooks	265
Customizing Your Reading Experience: Brightness, Fonts, and Font Sizes.....	268
Growing Your Vocabulary Using the Built-In Dictionary.....	270
Setting an In-Page Bookmark.....	270
Using Highlighting and Notes.....	271
Using Search.....	273
Deleting Books	273
Reading PDF Files in iBooks	274
Other E-Book Readers: Kindle and Kobo.....	276
Download E-Reader Apps	276
Kindle Reader.....	277
Kobo Reader	279
Chapter 12: Surfing the Web with Safari	281
Web Browsing on the iPod touch.....	281
An Internet Connection Is Required	282
Launching the Web Browser.....	282
Layout of Safari Web Browser Screen	283
Typing a Web Address	284
Moving Backward or Forward Through Open Web Pages	285
Using the Open Pages Button	286
Zooming In and Out in Web Pages	287
Activating Links from Web Pages	288
Working with Safari Bookmarks	288
Adding a New Bookmark	288
Using Bookmarks and History.....	289
Managing Your Bookmarks.....	290
Safari Browsing Tips and Tricks	292
Jumping to the Top of the Web Page.....	292
Emailing a Web Page	293
Printing a Web Page.....	294

Watching Videos in Safari	295
Saving or Copying Text and Graphics	295
Saving Time with AutoFill	296
Adding a Web Page Icon to Your Home Screen	298
Adjusting the Safari Browser Settings	299
Changing the Search Engine.....	300
Adjusting Security Options.....	300
Speeding Up Your Browser by Clearing History and Cookies	300
Enabling AutoFill	301
■ Chapter 13: FaceTime Video Messaging and Skype.....	303
Video Calling	303
Setting up FaceTime	304
Video Calling with FaceTime.....	305
Setting Favorites in FaceTime	307
Multitasking Using FaceTime.....	308
Making Phone Calls and More with Skype.....	309
Downloading Skype to Your iPod touch	309
Creating Your Skype Account on Your iPod touch	309
Log in to the Skype App	310
Finding and Adding Skype Contacts	310
Making Calls with Skype on Your iPod touch.....	312
Receiving Calls with Skype on your iPod touch.....	313
Chatting with Skype.....	314
Adding Skype to Your Computer	315
■ Chapter 14: Email on Your iPod touch.....	317
Getting Started with Mail	317
A Network Connection Is Required	317
Setting up Email on the iPod touch.....	318
Entering Passwords for Email Accounts Synced from iTunes	318
Adding a New Email Account on the iPod touch	319
A Tour of Your Mail Screens	323
Mailboxes Screen - Inboxes and Accounts	324
Inbox and Threaded Messages Views.....	324
Moving Around in Mail Folders	325
Viewing an Individual Message	327
Composing and Sending Emails	328
Composing a New Email Message.....	328
Addressing Your Message - Choose the Recipients	329
Changing the Email Account to Send From	330
Type Your Subject	331
Typing Your Message.....	331
Keyboard Options.....	332
Send Your Email.....	332
Checking Sent Messages.....	333
Reading and Replying to Mail	334
Zooming In or Out	334
Email Attachments.....	334

Knowing When You Have an Attachment.....	334
Receiving an Auto-open Attachment	335
Opening Email Attachments.....	335
Opening and Viewing Compressed .zip Files	338
Issues When Opening Email Attachments	339
Replying, Forwarding, or Deleting a Message	341
Replying to an Email	342
Using Reply All	342
Using the Forward Button	342
Cleaning up and Organizing Your Inbox	343
Deleting a Single Message	343
Deleting or Moving Several Messages.....	343
Deleting from the Message Screen.....	344
Moving an Email to a Folder While Viewing It.....	345
Copy-and-Paste from an Email	345
Searching for Email Messages	346
Activating Email Search.....	346
Fine Tuning Your Email Settings.....	348
Automatically Retrieve Email (Fetch New Data)	348
Adjusting Your Mail Settings.....	350
Changing Your Email Signature	351
Changing Your Default Mail Account (Sent From).....	352
Toggling Sounds for Receiving and Sending Email	352
Advanced Email Options	353
Removing Email Messages from iPod touch After Deletion.....	353
Using SSL/Authentication	353
Deleting from Server.....	354
Changing the Incoming Server Port	354
Troubleshooting Email Problems	354
Email Isn't Being Received or Sent.....	355
Verifying Your Mail Account Settings.....	356
Chapter 15: Working with Contacts.....	359
Loading Your Contacts onto the iPod touch	359
When Is Your Contact List Most Useful?	359
Two Simple Rules to Improve Your Contact List	360
Adding a New Contact Right on Your iPod touch	360
Start the Contacts App	361
Adding a New Phone Number	363
Adding an Email Address and Web Site.....	364
Adding the Address.....	365
Adding a Photo to Contacts.....	366
Searching Your Contacts	367
Quickly Jump to a Letter by Tapping and Sliding on the Alphabet	368
Search by Flicking	368
Search Using Groups	369
Adding Contacts from Email Messages	370
Sending a Picture to a Contact	372
Sending an Email Message from Contacts	373

Showing Your Contacts Addresses on the Map373

Changing Your Contact Sort Order and Display Order375

 Searching for Global Address List (GAL) Contacts375

Contacts Troubleshooting375

 When Global Address List Contacts Don't Show Up (For Microsoft Exchange Users).....376

■ **Chapter 16: Your Calendar 377**

 Manage Your Busy Life on Your iPod touch377

 Today's Day and Date Shown on Calendar Icon378

 Syncing or Sharing Your Calendar(s) with Your iPod touch378

 Viewing Your Schedule and Getting Around379

 The Three Calendar Views381

 Working with Several Calendars.....383

 Adding New Calendar Events.....384

 Adding a New Appointment384

 Recurring Events.....386

 Calendar Alerts387

 Second Alert387

 Choosing which Calendar to Use388

 Availability388

 Adding Notes to Calendar Events.....389

 Using Copy-and-Paste Text in the Calendar389

 Editing Appointments.....391

 Editing a Repeating Event.....392

 Switching an Event to a Different Calendar392

 Deleting an Event.....392

 Meeting Invitations393

 Calendar Options.....393

 Changing the Default Calendar395

■ **Chapter 17: iPod touch Photography..... 397**

 Using the Camera App398

 Geo-Tagging398

 Taking a Picture399

 Viewing Pictures You Have Taken.....401

 Getting Photos onto Your iPod touch401

 Viewing Your Photos404

 Launching from the Photos Icon404

 Choosing a Library405

 Working with Individual Pictures405

 Moving Between Pictures406

 Zooming In and Out of Pictures.....406

 Double-Tapping406

 Pinching407

 Viewing a Slideshow.....408

 Adjusting Slideshow Options409

 Using a Picture as Your iPod touch Wallpaper410

 Emailing a Picture.....410

 Email, Copy, or Delete Several Pictures At Once411

Assigning a Picture to a Contact.....	412
Deleting a Picture	414
Downloading Pictures from Web Sites.....	415
Finding a Picture to Download.....	415
Chapter 18: Recording and Editing Videos	417
Video Recording.....	417
Starting the Video Recorder.....	417
Using iMovie	421
Getting Started with iMovie	422
Chapter 19: iTunes on Your iPod touch	425
Getting Started with iTunes on the iPod touch	425
A Network Connection Is Required	426
Starting iTunes.....	426
Navigating iTunes	427
Finding Music with New Releases, Top Tens, and Genres	428
Top Tens: The Popular Stuff.....	428
Genres: Types of Music.....	429
Browsing for Videos (Movies)	429
Finding TV Shows	431
Audiobooks in iTunes.....	432
iTunes U: Great Educational Content	433
Download for Offline Viewing	434
Searching iTunes	435
Purchasing or Renting Music, Videos, Podcasts, and More.....	435
Previewing Music.....	436
Checking Out Customer Reviews.....	437
Previewing a Video, TV Show, or Music Video	437
Purchasing a Song, Video, or Other Item	438
Podcasts in iTunes.....	439
Downloading a Podcast	440
The Download Icon: Stopping and Deleting Downloads	440
Where the Downloads Go.....	441
Redeeming an iTunes Gift Card	442
Ping: Apples Music Social Networking App	442
Using Ping on the iPod touch.....	443
Chapter 20: The Amazing App Store.....	445
Learning More About Apps and the App Store.....	445
Where to Find News and Reviews for Apps	447
A Few Cool Apps	447
App Store Basics.....	450
A Network Connection Is Required	450
Starting the App Store	450
The App Store Home Page	450
Viewing App Details	452
Finding an App to Download	453
Viewing the New Apps	453
Viewing What's Hot.....	453

Genius	454
Categories	455
Looking at the Top 25 Charts	456
Searching for an App	457
Downloading an App	458
Finding Free or Discounted Apps	459
Maintaining and Updating Your Apps	459
App Store Settings	460
■ Chapter 21: Games and Fun	463
Using the iPod touch As a Gaming Device	463
Acquiring Games and Other Fun Apps	465
Reading Reviews Before You Buy	467
Looking for Free Trials or Lite Versions	468
Being Careful When You Play	468
Two-Player Games	468
Online and Wireless Games	469
Playing Music Games with Your iPod touch	470
Playing Songs from the Songbook	471
The World View	472
Game Center	472
Other Fun Stuff: Baseball on the iPod touch	475
■ Chapter 22: Social Networking.....	481
Facebook	481
Different Ways to Connect to Facebook.....	482
The Facebook App	483
Facebook Notifications	487
LinkedIn	489
Downloading the LinkedIn App	489
Twitter.....	492
Making a Twitter Account.....	492
Twitter Options for the iPod touch	492
Downloading a Twitter App.....	493
Starting Any Twitter App for the First Time	494
Using TweetDeck	494
Reading and Replying	497
Using Twitter.....	498
Refreshing Your List of Tweets	499
Your Twitter Profile	500
Compose Button.....	500
Options within Tweet	501
■ Chapter 23: Eliminate Your Paper Notes	503
The Notes App.....	503
Sync Notes	504
Getting Started with Notes.....	505
How Are My Notes Sorted?	506
Adding a New Note	507
Adding a Title to the Note	508

Viewing or Editing Your Notes	508
Editing Your Notes	509
Deleting Notes	510
Emailing a Note.....	510
Creating a New Calendar Event from an Underlined Day and Time.....	512
An Alternative Note App: Evernote.....	512
Getting Started with Evernote.....	513
Adding and Tagging Notes.....	513
Refresh, Email, Delete, or Edit a Note.....	516
Editing Rich Text Notes (Voice and Picture).....	516
Note Grouping	517
Searching for Notes	518
The Evernote Places View.....	519
Evernote Synchronization and Settings	519
Viewing or Updating Evernotes on Your Computer or Other Mobile Device.....	520
■ Chapter 24: Bluetooth on the iPod touch.....	523
Understanding Bluetooth	524
Bluetooth Devices That Work with the iPod touch.....	524
Pairing with a Bluetooth Device.....	524
Turning On Bluetooth	524
Pairing with a Headset or Any Bluetooth Device.....	525
Bluetooth Stereo (A2DP)	527
Connecting to a Stereo Bluetooth Device	527
Disconnecting or Forgetting a Bluetooth Device.....	529
■ Chapter 25: Utilities: Clock, Calculator, and Weather	531
The World Clock App.....	532
Adding a New World Clock Entry	533
The Alarm Clock.....	534
Using the Stopwatch.....	538
The Calculator App.....	542
Viewing the Basic Calculator (Portrait Mode)	542
Viewing the Scientific Calculator (Landscape Mode).....	543
The Weather App	543
Getting Started with “Weather”	544
Other Weather Apps.....	547
■ Chapter 26: New Media: Reading Newspapers, Magazines, and More	551
Newspapers on the iPod touch.....	551
Popular Choices: The New York Times, The Wall Street Journal, and USA Today.....	552
The New York Times App.....	554
The Wall Street Journal App	555
USA Today App.....	557
Moving Through and Enjoying Content	557
Magazines on the iPod touch.....	560
The Zinio Magazine App – a Sampler	561
Comic Books on the iPod touch	563
The iPod touch as a PDF Reader.....	565
Transferring Files to Your iPod touch.....	565

Connecting to Google Docs and other Servers with GoodReader	568
■ Chapter 27: Find Your Way with Maps	569
Getting Started with Maps	569
Determining Your Location (the Blue Dot)	569
Changing Your Map Views	570
Checking Traffic	573
Searching for Anything	574
Mapping Options	575
Working with Bookmarks	576
Adding a Mapped Location to Contacts	579
Searching for Establishments Around Your Location	579
Zooming In and Out	580
Dropping a Pin	581
Using the Street View	582
Getting Directions	583
Tap the Current Location Button First	583
Choosing a Start or End Location	584
Looking at the Route	585
Switching Between Driving, Transit, and Walking Directions	586
Reversing the Route	587
Maps Options	588
■ Chapter 28: Troubleshooting	589
Basic Troubleshooting	589
What to Do If the iPod touch Stops Responding	589
How to Hard-Reset Your iPod touch	591
How to Soft-Reset Your iPod touch	591
No Sound in Music or Video	592
If You Can't Make Purchases from iTunes or the App Store	594
Advanced Troubleshooting	595
Remember to Reregister with Your iTunes Account	595
When Your iPod touch Does Not Show Up in iTunes	599
Synchronization Problems	600
Reinstalling the iPod touch Operating System (with or Without a Restore)	601
Additional Troubleshooting and Help Resources	604
On-Device iPod touch User Guide	604
The Apple Knowledge Base	605
iPod touch-Related Blogs	605
Part IV: iPod touch's Soulmate: iTunes.	607
■ Chapter 29: Your iTunes User Guide.	609
Seeing If iTunes Is Already Installed	610
Downloading and Installing iTunes Software	611
Updating iTunes Software	611
What iTunes Can Do For You	612
Common Questions About iTunes	613
iTunes Guided Tour	613
Apple Video Tutorials for iTunes	615
Using Ping in iTunes	616

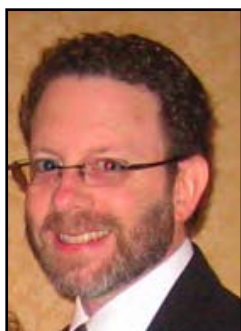
Getting Started and Creating Your Profile	616
Following Your Favorite Artists	617
Following Your Friends and Other People	618
Recent Activity Feed	618
Concerts: Find Out and Share with Friends	619
Seeing What Artists Like in Ping	620
Using Ping Drop-Down Menu for a Song	620
Viewing Ping in the Right Column	620
Ping Mobile	621
Changing Views in iTunes	621
Song List View	622
Album List View	623
Grid View	624
Cover Flow View	624
Playing Songs, Videos, and More	625
iTunes Visualizer	625
Using the iTunes Equalizer	626
iTunes Mini Player	627
iTunes DJ	627
Apple Remote App	628
AirPlay: Wirelessly Stream Your iTunes Music Around Your House	629
Using iTunes Search	630
Ways to Search iTunes	631
Creating a New Playlist	632
Creating a Normal Playlist	632
Creating a New Smart Playlist	635
Editing a Smart Playlist	636
The iTunes Genius Feature	637
Creating Genius Mixes and Playlists	638
Turning Off Genius	639
Updating Genius	639
How to Back Up and Restore Your iTunes Library	639
Backup with CDs or DVDs (for Smaller Libraries)	639
To Restore from CDs or DVDs	640
Backup to External Hard Disk (for Larger Libraries)	641
The Home Sharing Feature	643
Filtering a Home-Shared Library to Only Show Items Not in Your Library	645
Two Types of Shared Libraries	645
Importing Shared Content into Your Library	646
Toggling Home Sharing Off and On	647
Troubleshooting Home Sharing	647
Creating an iTunes Account	647
Signing into the iTunes Store	649
Getting to the iTunes Store	649
Buying or Getting Free Media from the iTunes Store	649
Making Sure All Items Are Downloaded	651
Redeeming an iTunes Gift Card	651
Getting Your Stuff into iTunes	652

Importing Music CDs.....	653
Importing Movies from DVDs	654
Importing e-Book (PDF and iBook Format) Files.....	654
Getting Album Artwork.....	656
Authorizing and Deauthorizing Computers	656
iTunes Troubleshooting.....	657
What to Do If the iTunes Automatic Update Fails.....	657
Fixing the Apple ID Security Error	658
How Do I Get My Music Back If My Computer Crashes?	659
■ Index.....	661

About the Authors



Martin Trautschold is the founder and CEO of Made Simple Learning, a leading provider of Apple iPad, iPhone, iPod touch, BlackBerry, Android, and Palm webOS books and video tutorials. He has been a successful entrepreneur in the mobile device training and software business since 2001. With Made Simple Learning, he helped to train thousands of BlackBerry Smartphone users with short, to-the-point video tutorials. Martin has now co-authored nineteen “Made Simple” guide books. He also co-founded, ran for 3 years, and then sold a mobile device software company. Prior to this, Martin spent 15 years in technology and business consulting in the US and Japan. He holds an engineering degree from Princeton University and an MBA from the Kellogg School at Northwestern University. Martin and his wife, Julia, have three daughters. He enjoys rowing with the Halifax Rowing Association in Daytona Beach, Florida and cycling with friends. Martin can be reached at martin@makesimplelearning.com.



Gary Mazo is Vice President of Made Simple Learning and is a writer, a college professor, a gadget nut, and an ordained rabbi. Gary joined Made Simple Learning in 2007 and has co-authored the last seventeen books in the Made Simple series. Along with Martin, and Kevin Michaluk from CrackBerry.com, Gary co-wrote *CrackBerry: True Tales of BlackBerry Use and Abuse*—a book about BlackBerry addiction and how to get a grip on one’s BlackBerry use. The second edition of this book will be published by Apress this fall. Gary also teaches writing, philosophy, technical writing, and more at the University of Phoenix. Gary has been a regular contributor to CrackBerry.com—writing product reviews and adding editorial content. He holds a BA in anthropology from Brandeis University. Gary earned his M.A.H.L (Masters in Hebrew Letters) as well as ordination as Rabbi from the Hebrew Union College-Jewish Institute of Religion in Cincinnati, Ohio. He has served congregations in Dayton, Ohio, Cherry Hill, New Jersey and Cape Cod, Massachusetts. Gary is married to Gloria Schwartz Mazo; they have six children. Gary can be reached at: gary@makesimplelearning.com.

About the Technical Reviewer



Rene Ritchie is editor of [TiPb.com](http://www.tipb.com), the iPhone iPod touch and iPad blog, which covers the full range of news, how-tos and app, game, and accessory reviews. Part of the Smartphone Experts network, TiPb also provides a full range of help and community forums and has a thriving YouTube channel (<http://www.youtube.com/theiphoneblog/>), Facebook page (<http://www.facebook.com/tipbcom/>) and Twitter following (<http://twitter.com/tipb>). A graphic designer, web developer, and author, Rene lives and works in Montreal. He can be reached via rene@tipb.com or [@reneritchie](https://twitter.com/reneritchie) on Twitter.

- [read online **The Mountain King online**](#)
- [download *The Philosophies of Richard Wagner pdf, azw \(kindle\)*](#)
- [download online *Overthrowing Heaven \(Jon & Lobo\) pdf, azw \(kindle\)*](#)
- [read online *A Natural History of North American Trees pdf*](#)
- [click **Ted and Ann: The Mystery of a Missing Child and Her Neighbor Ted Bundy**](#)
- [read online *The Pro Wrestling Hall of Fame: The Heels \(Pro Wrestling Hall of Fame series\)*](#)

- <http://diy-chirol.com/lib/Fast-Food--Good-Food--More-Than-150-Quick-and-Easy-Ways-to-Put-Healthy--Delicious-Food-on-the-Table.pdf>
- <http://honareavalmusic.com/?books/The-Philosophies-of-Richard-Wagner.pdf>
- <http://www.freightunlocked.co.uk/lib/Overthrowing-Heaven--Jon---Lobo-.pdf>
- <http://reseauplatoparis.com/library/The-Case-of-Comrade-Tulayev.pdf>
- <http://www.gateaerospaceforum.com/?library/Ted-and-Ann--The-Mystery-of-a-Missing-Child-and-Her-Neighbor-Ted-Bundy.pdf>
- <http://www.gateaerospaceforum.com/?library/The-Pro-Wrestling-Hall-of-Fame--The-Heels--Pro-Wrestling-Hall-of-Fame-series-.pdf>